

Team Work Assignments for the 2009 VSA State Championships

Start times and initial reporting locations are listed.

All jobs finish at the end of the session(s) or until the job is finished after the session(s)

Session 1 & 2 (Saturday AM and Lunch) Job Assignments *

		<u>Start Time</u>	<u>Start Location</u>
Lane Shepherds	BTC (2), KST (2)	start time 8:45	computer table
This should be at least three parents but you might want to use four parents during the 25s. The job is to ensure that the younger swimmers are in their correct lanes in the correct heat order ready to swim. (Timers are at the far end of the pool. Shepherds are at the start end.)			
Safety Marshall	TRI	start time 8:00	far end of pool deck
During warm-ups, observes the pool to ensure all swimmers are entering the pool safely. No running, no diving. During competition monitor the warm-down lanes, ensuring swimmers do not jump or dive in to those lanes. Ensure lanes are only used for swimming, no playing. Start at far end of pool during warm-ups – be at start end of pool (by buffer lane) during meet.			
Heat Ribbons	SVRC	start time 8:40	timers' meeting
Hands out ribbons to the Heat Winners as the races finish.			
Runner	WIN	start time 8:50	computer table
Pick up timing sheets at the end of every event. Provide other runner services as needed.			
Poster	WIN	start time 8:50	computer table
Posts results. Check locker rooms. Provide runner services to the Meet Director as needed.			
Swimmer Entrance	WAT	start time 8:00	swimmer entrance
Help hose off feet of swimmers as they enter facility from the outdoor tent area. Also maintain Event #s on white board for tent area. .			
Awards (2 at least)	WST (2)	start time 9:30	computer table
Labels and sorts the ribbons and medals during the meet.			
Timing Console	RUT	start time 8:40	computer table
Operates the Timing system console. Some experience is required. Refresher training will be provided. Must pay attention to every heat.			
Programs	BCC		
Concessions	SVRC		
Indoor Clean-up	RUT	start time as session is finishing	
Cleans up the Locker rooms, bleachers, and the pool deck after each session.			
Outdoor Clean-up	BENN	start of session	
Bag trash throughout session and clean up grassy area after end of afternoon session.			
Timing	see page 3		

*** Note these Sessions 1 & 2 assignments include the lunch session of 500 frees regardless if your team has anyone entered in those two events.**

Non-Lane Timing Job Assignments - continued

See page 1 for job descriptions, see page 3 for timing assignments

Session 3 Job Assignments (Saturday Afternoon) start (report in) time/location

Safety Marshal	RUT	12:30	far end of pool deck
Heat Winner Ribbons	RUT	1:10	timers meeting
Poster	KST	1:15	computer table
Swimmer Entrance	EDGE	12:30	swimmer entrance
Awards (2)	STA (2)	2:00	computer table
Timing Console	MIDD	1:15	computer table
Programs	BCC		
Concessions	SVRC		
Indoor Clean-up	MIDD		end of session
Outdoor Clean-up	TEST		including end of session
Timing			see page 3

Session 4 & 5 Job Assignments (Sunday Morning and Lunch Session – 200 Frees)

Lane Marshalls (4)	VST (2), TEST (2)	8:45	start end
Safety Marshal	BTC	8:00	far end pool deck
Heat Ribbons	BTC	8:40	timers' meeting
Runner	ROCK	8:50	computer table
Poster	TRI	8:45	computer table
Swimmer Entrance	TKS	8:00	swimmer entrance
Awards (2)	MIDD (2)	9:15	computer table
Timing Console	KST	8:40	computer table
Concessions	SVRC		
Indoor Clean-up	EDGE		end of session
Outdoor Clean-up	BCC		
Timing			see page 3

Session 6 (Sunday Afternoon)

Safety Marshal	BENN	12:30	far end of pool deck
Heat ribbons	WAT	1:10	timers' meeting
Poster	BCC	1:15	computer table
Swimmer Entrance	STA	12:30	swimmer entrance
Awards (2)	BTC (2-3)	2:30	computer table
Timing Console	RUT	1:50	computer table
Indoor Clean-up	BST		end of session
Outdoor Clean-up	TKS		including end of session
Pool take down	WST		end of session
Timing			see page 3

*** Note the Sessions 4 & 5 assignments include the lunch session of 200 frees regardless if your team has anyone entered in those events.**

Timing Assignments – All Sessions

Sessions 1 & 2 (Saturday Morning and Lunch) *

Timers meeting under the scoreboard at 8:40 and 11:20

Head

Timer	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8
STA	BCC	BST	BTC	MIDD	QST	TEST	VST	TRI
	MST	EDGE	BTC	MIDD	RUT	TEST	VST	WIN

Session 3 (Saturday Afternoon)

Timers meeting under the scoreboard at 1:10

Head

Timer	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8
BENN	BCC	BST	BTC	MST	TEST	TKS	STS	WST
	MIDD	BST	BTC	VST	TEST	TKS	WIN	WST

Session 4 & 5 (Sunday Morning and Lunch) *

Timers meeting under the scoreboard at 8:40 and 11:20

Head

Timer	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8
TRI	RUT	BCC	BENN	BST	BTC	KST	SVRC	WIN
	STA	BCC	WAT	BST	BTC	KST	TEST	WST

Session 6 (Sunday Afternoon)

Timers meeting under the scoreboard at 1:10

Head

Timer	Lane 1	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8
MIDD	BCC	BTC	EDGE	KST	TEST	TRI	RUT	VST
	BENN	ROCK	EDGE	STA	TEST	TRI	RUT	WAT

Timers must report under the scoreboard for the timers' meeting 20 minutes before the start of each session

*** Note the Sessions 1 & 2 assignments and the 4 & 5 assignments include covering anyone in those events.**

Reminder of Team Initials and Names

BCC	Burlington Country Club	MST	Montpelier Swim Team	TEST	Towne of Essex
BENN	Bennington Marauders	QST	Quechee Swim Team	TKS	Killington Sharks
BST	Brattleboro Swim Team	ROCK	Rockingham Swim Team	TRI	Manchester Tritons
BTC	Burlington Tennis Club	RUT	Rutland Swim Team	VST	Vergennes Swim Team
EDGE	Edge Swim Team	STA	Saint Albans Sharks	WAT	Waterbury Rapids
KST	Knights Swim Team	STS	Stowe Swimmers	WIN	Winooski Swim Team
MIDD	Middlebury Aquatic Club	SVRC	Southern VT (Springfield)	WST	Woodstock Swim Team