

## Team Work Assignments for the 2010 VSA State Championships

Start times and initial reporting locations are listed.

All jobs finish at the end of the session(s) or until the job is finished after the session(s)

### Session 1 & 2 (Saturday AM and Lunch) Job Assignments \*

		<u>Start Time</u>	<u>Start Location</u>
<b>Lane Shepherds</b>	<b>BTC (2), VST (2)</b>	start time 8:45	computer table
The job is to ensure that the younger swimmers are in their correct lanes in the correct heat order ready to swim for the 25s and initial 50s. One person monitors two lanes. (Timers are at the far end of the pool. Shepherds are at the start end.) This job is not continued through the lunch session.			
<b>Warm-up Lanes Marshal</b>	<b>TRI</b>	start time 8:00	far end of pool deck
Observes the pool to ensure all swimmers are entering the pool safely. No running, no diving. During competition monitor the warm-down lanes, ensuring swimmers do not jump or dive in to those lanes. Ensure lanes are only used for swimming, no playing. Be at far end of pool during warm-ups – be at far end of pool (by buffer lane) during meet.			
<b>Stairs Marshal</b>	<b>TKS</b>	start time 8:00	stairs at far end of deck
Monitors the safe use of the stairs to the balcony. Ensures swimmers dry off before using the stairs (the stairs are slippery when wet) and controls parents wanting to come down on deck. (timers only)			
<b>Heat Ribbons</b>	<b>STS</b>	start time 8:40	timers' meeting
Hands out ribbons to the Heat Winners as the races finish.			
<b>Runner</b>	<b>CRVS</b>	start time 8:50	computer table
Pick up timing sheets at the end of every event. Not needed during lunch sessions.			
<b>Poster</b>	<b>WST</b>	start time 8:50	computer table
Posts results. Check locker rooms. Provide runner services to the Meet Director as needed.			
<b>Swimmer Entrance</b>	<b>KST</b>	start time 8:00	swimmer entrance
Helps hose off feet of swimmers as they enter facility from the outdoor tent area.			
<b>Awards (2 at least)</b>	<b>BCC (2)</b>	start time 9:30	computer table
Labels and sorts the ribbons and medals during the meet.			
<b>Timing Console</b>	<b>RUT</b>	start time 8:40	computer table
Operates the Timing system console. Some experience is required. Refresher training will be provided. Must pay attention to every heat.			
<b>Indoor Clean-up</b>	<b>EDGE</b>	start time as session is finishing	
Cleans up the locker rooms, bleachers, and the pool deck after each session.			
<b>Outdoor Clean-up</b>	<b>WIN</b>	start of session	
Bag trash throughout session and clean up grassy area after end of afternoon session.			
<b>Pool Set Up – Friday</b>	<b>QST (1)</b>	6:00ish Friday evening	
Help with pool set-up including posting of sheets, setting up clipboards and files, etc.			
<b>Timing</b>	see page 3		

\* Note these Sessions 1 & 2 assignments include the lunch session of 500 frees regardless if your team has anyone entered in those two events.

## Non-Lane Timing Job Assignments - continued

See page 1 for job descriptions, see page 3 for timing assignments

### Session 3 Job Assignments (Saturday Afternoon) start (report in) time/location

Warm-up Lanes Marshal	<b>BCC</b>	12:30	far end of pool deck
Stairs Marshal	<b>WAT</b>	12:30	stairs at far end of deck
Heat Winner Ribbons	<b>BST</b>	1:10	timers meeting
Poster	<b>ROCK</b>	1:15	computer table
Swimmer Entrance	<b>RUT</b>	12:30	swimmer entrance
Awards (2)	<b>BENN (2)</b>	2:00	computer table
Timing Console	<b>KST</b>	1:15	computer table
Programs	<b>BST</b>		
Concessions	<b>CRVS</b>		
Indoor Clean-up	<b>TKS</b>		end of session
Outdoor Clean-up	<b>VST</b>		including end of session
Timing			see page 3

### Session 4 & 5 Job Assignments (Sunday Morning and Lunch Session – 200 Frees)

Lane Shepherds (4)	<b>BCC (2), TEST (2)</b>	8:45	start end
Warm-up Lanes Marshal	<b>WIN</b>	8:00	far end pool deck
Stairs Marshal	<b>BTC</b>	8:00	stairs at far end of deck
Heat Ribbons	<b>WAT</b>	8:40	timers' meeting
Runner	<b>MST</b>	8:50	computer table
Poster	<b>CRVS</b>	8:45	computer table
Swimmer Entrance	<b>MIDD</b>	8:00	swimmer entrance
Awards (2)	<b>BST (2)</b>	9:15	computer table
Timing Console	<b>KST</b>	8:40	computer table
Concessions	<b>CRVS</b>		
Indoor Clean-up	<b>TRI</b>		end of session
Outdoor Clean-up	<b>STA</b>		
Timing			see page 3

### Session 6 (Sunday Afternoon)

Warm-up Lanes Marshal	<b>STA</b>	12:30	far end of pool deck
Stairs Marshal	<b>STA</b>	12:30	stairs at far end of deck
Heat ribbons	<b>BENN</b>	1:10	timers' meeting
Poster	<b>TRI</b>	1:15	computer table
Swimmer Entrance	<b>EDGE</b>	12:30	swimmer entrance
Awards (2)	<b>BTC (2-3)</b>	2:30	computer table
Timing Console	<b>MIDD</b>	1:50	computer table
Concessions	<b>CRVS</b>		
Indoor Clean-up	<b>TEST</b>		end of session
Outdoor Clean-up	<b>RUT</b>		including end of session
Pool Take down	<b>WST</b>		end of session
Timing			see page 3

**\* Note the Sessions 4 & 5 assignments include the lunch session of 200 frees regardless if your team has anyone entered in those events.**

## Timing Assignments – All Sessions

### Sessions 1 & 2 (Saturday Morning and Lunch) \*

Timers meeting under the scoreboard at 8:40 and 11:20

Head

Timer	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
BENN	BST	EDGE	BCC	BTC	MIDD	STA	QST	RUT
	MST	WST	BCC	BTC	MIDD	STA	TEST	RUT

### Session 3 (Saturday Afternoon)

Timers meeting under the scoreboard at 1:10

Head

Timer	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
KST	BCC	BST	BTC	EDGE	MIDD	STA	TEST	TRI
	VST	STS	BTC	EDGE	WIN	WST	WAT	TRI

### Session 4 & 5 (Sunday Morning and Lunch) \*

Timers meeting under the scoreboard at 8:40 and 11:20

Head

Timer	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
MIDD	KST	BTC	RUT	BCC	EDGE	VST	TRI	STA
	TKS	BTC	RUT	BCC	EDGE	VST	ROCK	WIN

### Session 6 (Sunday Afternoon)

Timers meeting under the scoreboard at 1:10

Head

Timer	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
TRI	BENN	BST	BCC	RUT	KST	BTC	TEST	QST
	TKS	BST	BCC	RUT	WAT	BTC	TEST	VST

Timers must report under the scoreboard for the timers' meeting 20 minutes before the start of each session

**\* Note the Sessions 1 & 2 assignments and the 4 & 5 assignments include covering anyone in those events.**

Reminder of Team Initials and Names

BCC	Burlington Country Club	MIDD	Middlebury Aquatic Club	TEST	Towne of Essex
BENN	Bennington Marauders	MST	Montpelier Swim Team	TKS	Killington Sharks
BST	Brattleboro Swim Team	QST	Quechee Swim Team	TRI	Manchester Tritons
BTC	Burlington Tennis Club	ROCK	Rockingham Swim Team	VST	Vergennes Swim Team
CRVS	Conn River (Springfield)	RUT	Rutland Swim Team	WAT	Waterbury Rapids
EDGE	Edge Swim Team	STA	Saint Albans Sharks	WIN	Winooski Swim Team
KST	Knights Swim Team	STS	Stowe Swimmers	WST	Woodstock Swim Team