

Team Work Assignments for the 2011 VSA State Championships

Start times and initial reporting locations are listed.

All jobs finish at the end of the session(s) or until the job is finished after the session(s)

Session 1 & 2 (Saturday AM and Lunch) Job Assignments *

		<u>Start Time</u>	<u>Start Location</u>
Lane Shepherds	BTC (3), TRI (2)	start time 8:45	computer table
The job is to ensure that the younger swimmers are in their correct lanes in the correct heat order ready to swim for the 25s and initial 50s. One person monitors two lanes. (Timers are at the far end of the pool. Shepherds are at the start end.) This job is not continued through the lunch session.			
Stairs Marshal	WIN	start time 8:00	stairs at far end of deck
Monitors the safe use of the stairs to the balcony. Ensures swimmers dry off before using the stairs (the stairs are slippery when wet) and controls parents wanting to come down on deck. (timers only)			
Heat Ribbons	BST	start time 8:40	timers' meeting
Hands out ribbons to the Heat Winners as the races finish.			
Runner	STA	start time 8:50	computer table
Pick up timing sheets at the end of every event. Not needed during lunch sessions.			
Poster	WST	start time 8:50	computer table
Posts results. Check locker rooms. Provide runner services to the Meet Director as needed.			
Swimmer Entrance	TKS	start time 8:00	swimmer entrance
Helps hose off feet of swimmers as they enter the facility from the outdoor tent area.			
Awards (2 at least)	BCC (2)	start time 9:30	computer table
Labels and sorts the ribbons and medals during the meet.			
Timing Console	UVAC	start time 8:40	computer table
Operates the Timing system console. Some experience is required. Refresher training will be provided. Must pay attention to every heat.			
Indoor Clean-up		start time as session is finishing	
Cleans up the locker rooms, bleachers, and the pool deck after afternoon sessions.			
Outdoor Clean-up	VST	start of session	
Bag trash throughout session and clean up grassy area after end of afternoon session.			
Pool Set Up – Friday	QST (1)	6:00ish Friday evening	
Help with pool set-up including posting of sheets, setting up clipboards and files, etc.			
Timing	see page 3		

* Note these Sessions 1 & 2 assignments include the lunch session of 500 frees regardless if your team has anyone entered in those two events.

Non-Lane Timing Job Assignments - continued

See page 1 for job descriptions, see page 3 for timing assignments

Session 3 Job Assignments (Saturday Afternoon) start (report in) time/location

Stairs Marshal	BST	12:30	stairs at far end of deck
Heat Winner Ribbons	BTC	1:10	timers meeting
Runner	WAT	1:15	computer table
Poster	TRI	1:15	computer table
Swimmer Entrance	RUT	12:30	swimmer entrance
Awards (2)	EDGE (2)	2:00	computer table
Timing Console	MIDD	1:15	computer table
Programs	BENN		
Concessions	CRVS		
Indoor Clean-up	TEST		end of session
Outdoor Clean-up	STA		including end of session
Timing			see page 3

Session 4 & 5 Job Assignments (Sunday Morning and Lunch Session – 200 Frees)

Lane Shepherds (4)	VST (3), TEST (2)	8:45	start end
Stairs Marshal	WST	8:00	stairs at far end of deck
Heat Ribbons	MIDD	8:40	timers' meeting
Runner	STS	8:50	computer table
Poster	STA	8:45	computer table
Swimmer Entrance	BCC	8:00	swimmer entrance
Awards (2)	RUT (2)	9:15	computer table
Timing Console	UVAC	8:40	computer table
Concessions	CRVS		
Outdoor Clean-up	TRI		
Timing			see page 3

Session 6 (Sunday Afternoon)

Stairs Marshal	MST	12:30	stairs at far end of deck
Heat ribbons	TKS	1:10	timers' meeting
Runner	MIDD	1:15	computer table
Poster	RUT	1:15	computer table
Swimmer Entrance	KST	12:30	swimmer entrance
Awards (2)	BTC (2-3)	2:30	computer table
Timing Console	UVAC	1:50	computer table
Results Computer	UVAC	1:50	computer table
Concessions	CRVS		
Indoor Clean-up	QST		end of session
Outdoor Clean-up	BCC		including end of session
Pool Take down	UVAC		end of session
Timing			see page 3

*** Note the Sessions 4 & 5 assignments include the lunch session of 200 frees regardless if your team has anyone entered in those events.**

Timing Assignments – All Sessions

Sessions 1 & 2 (Saturday Morning and Lunch) *

Timers meeting under the scoreboard at 8:40 and 11:20

Head

Timer	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
UVAC	MST	BCC	VST	BTC	EDGE	MIDD	QST	RUT	TEST
	WAT	BST	VST	STA	TRI	WST	TKS	RUT	TEST

Session 3 (Saturday Afternoon)

Timers meeting under the scoreboard at 1:10

Head

Timer	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
UVAC		EDGE	BCC	KST	MIDD	BTC	QST	RUT	STA
		STS	BCC	TRI	VST	BTC	TEST	WST	WIN

Session 4 & 5 (Sunday Morning and Lunch) *

Timers meeting under the scoreboard at 8:40 and 11:20

Head

Timer	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
UVAC	TKS	BTC	BCC	BST	EDGE	CRVS	BENN	KST	MIDD
	WAT	BTC	RAST	QST	RUT	STA	TEST	TRI	WIN

Session 6 (Sunday Afternoon)

Timers meeting under the scoreboard at 1:10

Head

Timer	Lane 2	Lane 3	Lane 4	Lane 5	Lane 6	Lane 7	Lane 8	Lane 9	Lane 10
UVAC		BCC	BST	STA	TEST	TRI	BENN	EDGE	BTC
		BCC	BST	STA	TEST	TRI	WST	VST	RUT

Timers must report under the scoreboard for the timers' meeting 20 minutes before the start of each session

*** Note the Sessions 1 & 2 assignments and the 4 & 5 assignments include covering anyone in those events.**

Reminder of Team Initials and Names

BCC	Burlington Country Club	MIDD	Middlebury Aquatic Club	TEST	Towne of Essex
BENN	Bennington Marauders	MST	Montpelier Swim Team	TKS	Killington Sharks
BST	Brattleboro Swim Team	QST	Quechee Swim Team	TRI	Manchester Tritons
BTC	Burlington Tennis Club	RAST	Rockingham Swim Team	UVAC	Upper Valley Aquatic Club
CRVS	Conn River (Springfield)	RUT	Rutland Swim Team	VST	Vergennes Swim Team
EDGE	Edge Swim Team	STA	Saint Albans Sharks	WAT	Waterbury Rapids
KST	Knights Swim Team	STS	Stowe Swimmers	WIN	Winooski Swim Team
				WST	Woodstock Swim Team