

**VSA Minutes**  
**Sunday, October 16, 2011**

Meeting held at Upper Valley Aquatic Center, White River Junction, VT, 11:00 a.m.

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**Attendees:**

|                   |    |  |
|-------------------|----|--|
| Sue Anger         | -- | President (BCC)                        |
| Nicola Smith      | -- | Vice President, Operations (Woodstock) |
| Ann Mackay Miller | -- | Secretary (Waterbury)                  |
| Gary Osborne      | -- | Treasurer (Waterbury)                  |
| Stephanie Pinney  | -- | CVRS-Springfield                       |

**I. Call to Order**

The meeting was called to order at 11:10 a.m. by Sue Anger, VSA President.

**II. Minutes**

It was noted that the correct outstanding balance of legal fees should have read \$7,700 and not \$7,000 (under item IV, Old Business).

Motion by Nicola Smith to accept as amended the minutes of 2/11/2011, seconded by Stephanie Pinney. Motion passed.

**III. Treasurer's Report**

Treasurer's Report: no loans were procured from any leagues or teams. Legal fees have now been paid in full

Current balance: \$2,237 as of 1/1/12.

VSA is still waiting on the K&B Swimwear commission check. Bob Stevens may know (absent today) status.

Meet fees: \$22,919 collected. Rutland sent 45 individual checks instead of one for the whole swim team. This caused a lot of extra bother, so teams should now submit one check per team. Meet information for 2012 will be amended to reflect this. One team had a check bounce.

UVAC rental has gone from \$5,800 to \$6,600 and will probably continue to rise.

Vermont trophy costs were \$575.

Medals and ribbons were bought through Hodges. This company does not give credit. Stephanie will check with Stingrays about this. It helps to be able to order early, assuming VSA can attach to an individual team that has a credit history.

Concessions: \$2,500 profit (food) and \$500 (program ads).

Suggestion for 2012: put information on the VSA website about ads for parents and businesses.

Insurance cost: \$1,280 D&O (Directors & Officers Liability Insurance) and GL (comprehensive general liability). This includes \$744 per year for a \$1 million policy.

Net profit: \$8,400 - \$7,700 legal fees = \$700.

The lawsuit cost the VSA a total of about \$17,000.

Current treasurer Gary Osborne's kids are now aged out of VSA swimming. He welcomes someone to train to take over as treasurer. VSA needs to reach out to teams – parents and coaches.

Motion by Stephanie Pinney to accept as the Treasurer's report, seconded by Nicola Smith. Motion passed.

#### **IV. New Business**

- A. Sue Anger (President) and Gary Osborne (Treasurer) are willing to serve another year if no other candidates come forward. Nicola Smith (VP Operations) and Ann Mackay Miller (Secretary) are also willing to serve again. No one present knew if Bob Stevens (VP Events) would be available again. Stephanie Pinney expressed her willingness to stand.

Job descriptions in the bylaws should be expanded to reflect duties more accurately.

- B. State meet review

Meet was generally considered a success. VSA was again fortunate to have the services of Mary Gentry to run the meet.

The question was raised regarding whether Upper Valley Aquatic Center needs to establish a separate summer team registration.

*Concessions:* 2012 will be the North's turn to host, including food concessions, programs, and T-shirts. Logistics can make this challenging for teams not local to UVAC. The North can contact CRVS Stingrays to discuss any possible reallocation of duties.

*Facility:* UVAC is likely to increase fees significantly. Nicola Smith will try to get clarification regarding the UVAC team and the UVAC facility and how that might impact rental fees.

*Fees:* A \$3 per swimmer fee was proposed for 2012.

C. Possible revisions to bylaws

*Eligibility requirements* need to be clarified. A change in the bylaws was proposed.

1. Roster deadline should be July 14.
2. Swimmers must compete in three league meets – regular-season swim meets run by a VSA member team. This does not include District or League championship meets.
3. No exhibition swimmers will be allowed.
4. Eligibility is limited to swimmers not older than 19 in the summer following their final year of secondary education (high school).

D. Other

Scholarships: amounts should be the same for all awards. A maximum of five scholarships in the amount of \$500 should be awarded. The deadline by which the chair of the scholarship committee must receive application material is the Monday before the State meet.

Contact information: the VSA Secretary will contact each League or District secretary, president, or other designated contact person, for roster and other contact information needs.

**V. Next Meeting: date and location**

The next meeting will be held at 11:00 a.m. on Sunday, February 19<sup>th</sup>, 2012, at the USA Risk offices (2386 Airport Road, Berlin, VT).

Motion by Gary Osborne to adjourn, seconded by Nicola Smith. Motion passed.

The meeting was adjourned at 1:25 p.m.

*Respectfully submitted,  
Ann Mackay Miller  
Secretary, VSA*